

January 24, 2023

Seth Lawless
180 Coopers Pond Road
Monticello, FL 32344

To Whom it May Concern,

Please accept this letter and resume as an application for the Fort Myers Beach Town Manager position. I currently serve as Monticello, FL City Manager, the Jefferson County seat. From 2016 to 2020, I worked as Islamorada, FL Village Manager where I led the Hurricane Irma recovery. City amenities in Islamorada included a world class swimming facility, a marina, small beach, 70 acre waterfront park and several natural areas/preserves. Three canal restoration projects and a stormwater collection system in the Villages' largest subdivisions were other efforts that highlighted my time there.

I have extensive experience in budgeting, capital planning, strategic planning and understand the importance of regional cooperation. I prioritize opportunities to meet with the public, in groups or individually to provide the best possible service. An organizations greatest assets are its employees and I have initiated and supported programs that promote professional growth and a friendly, professional work environment.

I believe I have the qualifications to help Fort Myers Beach to fulfil its goals and prepare for the future. Thank you in advance for your consideration.

Sincerely,

Seth Lawless

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Monticello, FL 32344
(919) 524-0020

Work History

City Manager – Monticello, FL 2021-Present – Researched and procured SCADA system for City's 27 lift stations, 4 wells and ww treatment plant. Led process to privatize sanitation collection service.

Village Manager – Islamorada, FL 2016-2020 – Led Hurricane Irma recovery that included an evacuation, damage assessment, re-entry and 200 tons of debris removal. Implemented canal restoration projects, Conducted stormwater improvements, Terminated contract with 3rd party wastewater treatment contractor and created Village Department that saved about \$75,000 annually.

Town Manager – Knightdale, NC 2010-2016 – Led efforts to construct 73-acre Knightdale Station Park and Mingo Creek Greenway. Knightdale Station has become an activity center, including a restaurant and brew pub with pedestrian access to the traditional downtown. The adjacent neighborhood, the Town's oldest, immediately saw revitalization that continues today. Renegotiated water and sewer capacity agreement with City of Raleigh, NC.

Assistant Town Manager – Knightdale, NC 2006-2010 – Managed Public Safety Department and Town Communications.

Town Manager – Nags Head, NC 2005-2006 – Participated in selection of engineering services for \$30 million dollar beach renourishment project. Attended National Hurricane Conference.

Town Manager – Beech Mountain, NC 1994-2005 – Initiated large scale infiltration and inflow project that significantly improved performance at the Town's two wastewater treatment plants, Planned and constructed the 24,000 sq. ft. Buckeye Lake Recreation Center.

Town Administrator – Franklinton, NC 1989-1994 – Initiated water line replacement program, Improved Town's Financial Reporting and borrowing ability, Obtained grant to construct Franklin County Branch Library.

Education

MPA – Appalachian State University 2000

BS – Appalachian State University 1990

Professional Association

ICMA - Member 1991-2020. Credentialed Manager 2003-2020

NCCCMA – Member 1989-2016

Boards and Commissions

City of Raleigh Utility Advisory Board 2010 - 2016. Represented the Town of Knightdale on the Advisory Board for merged utility system of 7 municipalities.

Knightdale Business Alliance 2008-2012. Chair 2009 and 2010. Created Student Leadership Award.

Wake County Community Advisory Committee 2007-2009.

Avery County Little League and Basketball Association 2008-2014.

Other

Rotary Club of the Florida Keys

Knightdale Kiwanis Club

Knightdale Soccer Association

Avery County Rotary

High Country City/County Manager of the Year 2004.