

Dear Andy,

It is with much difficulty that I have made my decision to resign as Finance Director for the Town of Fort Myers Beach, with my last day being April 30th. The extraordinary number of hours required to fulfill all of its responsibilities and meet its ongoing challenges has exhausted my capacity to do so. Therefore, I believe it is in the best interest of the Town to pass the baton to someone else who may have such capacity.

I am very proud of what my team and I have accomplished in the two years that I have been here, while in the midst of recovering from Hurricane Ian and the aftermath of 4 additional hurricanes.

- Re-instated monthly Audit Committee meetings.
- Created cash flow statement and forecast.
- Established monthly financial statement reporting.
- Selected new financial system software (Tyler ERP Pro).
- Generated documentation and reporting requirements related to FEMA, FDEM, grants, and legislative appropriations.
- Fulfilled requirements to obtain Community Disaster Loan from FEMA that is available as a last resort "safety net" for the Town.
- Assumed responsibility for purchasing, contracts, billing, and drafting resolutions.
- Caught up and cleaned up all of the accounting data for Fiscal Year 2022 and Fiscal Year 2023 and delivered clean audit opinions with NO findings.
- Crafted two balanced budgets (Fiscal Year 2024 and Fiscal Year 2025) without increasing the millage rate.
- Identified funding sources for Town's capital improvements and ongoing restoration.
- Provided budgetary guidance that enabled the Town Manager to deliver multi-million-dollar surpluses for Fiscal Year 2023 and Fiscal Year 2024, and we're on track to do the same in Fiscal Year 2025.
- Successfully managed cash flow challenges arising from the long delay between emergency expenditures and receiving reimbursements.
- Drafted an emergency financial management policy that meets FEMA guidelines and FROC requirements.
- Drafted grant management policies that meet Lee County and HUD requirements.
- Successfully evacuated the Finance trailer in advance of Hurricane Milton, safeguarding all financial data and finance department computer equipment, while enabling us to continue operations remotely.

J.O.
AT

I have appreciated working under your leadership and with the team you have put together and all that we have been able to accomplish together. I have appreciated the support of the Town Council and Audit Committee as well.

There is still much to be done:

- Fill several vacant positions.
- Ongoing cash flow monitoring and authorization of interfund loans.
- Ongoing tracking of all grant related expenditures and their submission for reimbursement or recognition of revenue, and monitoring receivables.
- Ongoing preparation of FEMA and FDEM Public Assistance requests for submission and reporting.
- Ongoing financial oversight of Tier 1 Project and determination of additional funding sources.
- Ongoing assistance with contracts and oversight of procurement.
- Ongoing monthly financial statement preparation, along with supporting schedules.
- Complete utility billing software implementation (CUSI UB4).
- Finish analysis of utility billing and determine billing adjustments.
- Finish preparation of Fiscal Year 2024 for audit (reconciliations, adjustments, schedules, ...).
- Prepare Fiscal Year 2025 budget adjustments.
- Complete Water and Stormwater Rate Study.
- Prepare Fiscal Year 2026 budget.
- Complete Tyler ERP Pro financial software implementation.
- Participate in Impact Fee Study.
- Participate in strategic planning.
- Establish standard operating procedures.

Thank you for the privilege and blessing it was to serve the Town of Fort Myers Beach as a steward of its financial resources, and as a servant leader to my colleagues and staff.

Respectfully,

Joe Onzick

Joe Onzick

Accepted 4/1/25
[Signature]